



# FIJI AUDIO VISUAL COMMISSION

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## APPLICATION BY FIJI PRODUCTION COMPANY FOR PROVISIONAL CERTIFICATE FOR QUALIFYING FIJIAN FILM (Division 2, Part 3 of the 6<sup>th</sup> Schedule)

Application for Provisional Certification as an F1  or F2  Film Production

1. Working title of film	2. Estimated total budget for the film \$FJD
3. Type of film (tick one)	
35mm <input type="checkbox"/>	16mm <input type="checkbox"/>
Video <input type="checkbox"/>	HD <input type="checkbox"/>
Other (specify) <input type="checkbox"/>	
.....	
.....	
4. Length of film:     hours     minutes	

5. Will more than 50% of the running time of the completed film show Fiji as Fiji?	<input type="checkbox"/> Yes *	<input type="checkbox"/> No **
* If YES, you can apply for F1; ** If NO, you can apply for F2		

6. Full name of Fiji Production Company (FPC):	Tel:	
	Fax:	
	Email:	
7. Name of authorised contact in FPC:	Tel:	
	Fax:	
	Email:	
8. Location of registered office or business address of FPC:	9. Posting address for FPC:	
10. FPC Bank:	11. Bank Account No:	
12. FPC Bank Address:		
13. Tax Invoice No (TIN):		

14. Are any of the shareholders in the FPC non Fiji residents?

No

Yes \*

\* If YES, your application fails. Under paragraph 14 of the 6<sup>th</sup> Schedule, FPCs must be 100% owned by "Fiji residents" as defined under the Income Tax Act.

**ELIGIBILITY OF FILM**

**F1/F2 QUALIFICATIONS**

15. Has the audiovisual production levy been paid?

Yes

No \*

\* If NO, a non-refundable audiovisual production levy equal to 0.75% of the total production budget must be paid to the FAVC on or before the first day of pre-production or full financing, whichever is sooner – see paragraph 36(1)(c).

16. Has the producer's bond been paid?

Yes

No \*

\* If NO, a refundable producer's bond equal to 5% of the total production budget must be paid to the FAVC on or before the first day of pre-production or full financing, whichever is sooner – see paragraph 36(1)(d).

17. Are there any scenes in the film which are or may be viewed culturally derogatory of the Fiji Islands or its people?

Yes \*

No

\* If YES, your application may fail. Under paragraph 36(1)(e), a qualifying film must not be culturally derogatory of Fiji or its people.

18. Has commercial distribution been established in Fiji?

Yes

No \*

\* If NO, your application may fail. Under paragraph 37(3), the FAVC must be satisfied that the qualifying film will be distributed through at least one significant local distributor when it is completed. If local commercial distribution will be established at a later date, please provide documentation to support this.

19. Do you intend to secure international distribution for this film?

Yes \*

No

\* If YES, please indicate number of international markets here ►..... (and provide documentation to support this).

20. How do you intend to broadcast/distribute the film? \*

Commercial Cinema

Broadcast Television

Internet Broadcast

DVD/BRD

Other (specify)

\* You may tick more than one option

.....  
.....

21. Do you undertake to complete this production within 24 months from the granting of a provisional certificate?

Yes

No \*

\* If NO, your application may fail. You must explain the reason(s) why you cannot make this undertaking in the space below for the FAVC's consideration.

.....  
.....  
.....

22. Do you undertake to apply for a final certificate within 6 months from completion of this film?

Yes

No \*

\* If NO, your application may fail. You must explain the reason(s) why you cannot make this undertaking in the space below for the FAVC's consideration.

.....  
.....  
.....  
.....

23. Will the film or any part of the film be sponsored or commissioned by any business, institution or organisation?

No

Yes \*

\* If YES, you must describe the details of the commission or sponsorship and the name(s) of the organisation(s) involved.

.....  
.....  
.....  
.....

24. Will the film or any part of the film contain a record of a public event in Fiji?

No

Yes \*

\* If YES, you must name and describe the event and indicate the percentage of the film represented by the event(s).

.....  
.....  
.....  
..... Percentage: .....

25. Have you provided FAVC with a synopsis of the film?

Yes

No \*

\* If NO, you will need to provide this before your application can be considered.





<b>Stage of Production</b>	<b>No. of Weeks Outside Fiji</b>	<b>Country</b>
Research and Development	.....	.....
Pre-production	.....	.....
Principal Photography	.....	.....
Post-production	.....	.....
<b>TOTAL</b>	.....	.....

<b>35. Who is/are the owners of the copyright in the film?</b>		
<b>Copyright Owners</b>	<b>Nationality</b>	<b>Country of Residency</b>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

**BUDGET**

36. Have you provided FAVC with a complete budget in FJD?  Yes  No \*

\* If NO, you will need to provide this before your application can be considered.

<b>37. What are the sources of funds, both Fijian and non-Fijian, to be used in the making of the film (including grants, investments, loans and guarantees)?</b>		
<b>Source of Funds</b>	<b>Type of Support</b>	<b>Amount (FJD\$)</b>
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
<b>TOTAL BUDGET</b>		.....

38. Are you in discussions with any Fiji investors regarding funding of the film?

 No

 Yes \*

\* If YES, please give details in the space below.

.....

.....

.....

.....

.....

39. Will there be any non-cash contributions made towards the making of the film (eg. use of facilities, equipment etc)?

 No

 Yes \*

\* If YES, you will need to complete the table below.

Name of Person or Entity	Nature of Contribution	Amount (FJD\$)	Included in Budget (Y/N)
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

40. Will any part of the budget be spent outside Fiji?

 No

 Yes \*

\* If YES, you will need to complete the table below.

Budget Item	Payee	Country of Expenditure	Amount (FJD\$)
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
<b>TOTAL OVERSEAS EXPENDITURE</b>			



45. Have you established your Fiji Production Bank Account?

No \*

Yes \*\*

\*

If NO, you must establish your Fiji Production Bank Account (FPBA) before the FAVC can authorise the release any funds raised under this incentive to you. Note that your FPBA may not necessarily be the same as your FPC Main Account referred to in Q10 and Q11 herein.

\*\*

If YES, you will need to provide the details of your FPBA below.

Bank/Branch: ..... Bank Account No: .....

46. Have you provided the FAVC with a letter giving it full access to your FPBA for the purposes of verifying final audits and other tax related matters?

Yes

No \*

\*

If NO, you will need to provide this letter before any funds raised under this incentive can be released to your FPBA.

47. Do you undertake to provide the FAVC with 6 monthly updates of all revenues earned by this film (if any)?

Yes

No \*

\*

If NO, your application is not affected but the ability of your Fiji investors to claim income tax exemptions under paragraph 43 may be affected.

48. Have you completed Schedule 1 in relation to cast details?

Yes

No \*

\*

If NO, you must complete the schedule in order for your application to be considered.

49. Have you completed Schedule 2 in relation to crew details?

Yes

No \*

\*

If NO, you must complete the schedule in order for your application to be considered.

50. Do you have any previous experience in filmmaking either in Fiji or abroad?

No

Yes \*

\*

If YES, please give details in the space below.

.....  
.....  
.....

## ATTACHMENTS CHECKLIST

<input type="checkbox"/> FPC Incorporation Certificate	<input type="checkbox"/> Evidence of Approvals (Q32)
<input type="checkbox"/> FPC VAT Registration (Q12)	<input type="checkbox"/> Shooting Schedule (Q33)
<input type="checkbox"/> FPC TIN Registration (Q13)	<input type="checkbox"/> Budget (Q36)
<input type="checkbox"/> Evidence of Local Distribution (Q18)	<input type="checkbox"/> FPBA Bank Statement (Q45)
<input type="checkbox"/> Evidence of International Distribution (Q19)	<input type="checkbox"/> FPBA Access Letter (Q46)
<input type="checkbox"/> Synopsis (Q25)	<input type="checkbox"/> Application Fee
<input type="checkbox"/> Script (Q26)	<input type="checkbox"/> <b>Additional Information *</b>

\* The FAVC may from time to time require additional information, documentation and/or evidence in order to satisfy itself that you are sufficiently experienced and capable of completing the film on time and on budget.

## APPLICANT'S SIGNATURE

**I HEREBY** apply to the Fiji Audio Visual Commission for a **PROVISIONAL CERTIFICATE** pursuant to paragraph 19, Division 2, Part 3 of the 6<sup>th</sup> Schedule to the Income Tax Act (as amended) and I certify that all the information provided herein is to the best of my knowledge true and correct. By signing below, I certify that I am an authorised officer of the applicant Fiji Production Company and I am duly empowered to sign this application on its behalf:

**Applicant's Signature:** ..... **Date:** .....

## APPLICATION FEES

Budget (FJD\$)	F1 Fees (VAT exclusive)	F2 Fees (VAT exclusive)
<b>Films</b>		
Up to \$3m	\$250	\$500
\$3m - \$7m	\$300	\$750
Over \$7m	\$350	\$1000
<b>TV/Direct to Video</b>		
Up to \$1m	\$150	\$300
\$1m - \$2m	\$200	\$350
\$2m - \$3m	\$250	\$400
\$3m - \$7m	\$300	\$600
Over \$7m	\$350	\$1000

**SCHEDULE 1 – DETAILS OF PROPOSED CAST MEMBERS (Q48)**

<b>Name</b>	<b>Nationality</b>	<b>Country of Residence</b>	<b>Character Portrayed</b>

**SCHEDULE 1 – DETAILS OF PROPOSED CREW MEMBERS (Q49)**

<b>Name</b>	<b>Nationality</b>	<b>Country of Residence</b>	<b>Character Portrayed</b>